

Dean's Regulation No. 12/2024**Conditions for Granting Merit and Extraordinary Scholarships at the Faculty of
Environmental Sciences of CZU Prague**

Pursuant to Act No. 111/1998 Coll., on higher education institutions, and on amendments and supplements to some other acts (the Higher Education Act), as amended (hereinafter referred to as the "Act"), the following scholarships may be granted to students of the FZP CZU Prague:

- a) scholarship pursuant to Article 91(2)(a) of the Act, for outstanding study results (hereinafter referred to as the "**Merit Scholarship**");
- b) scholarship pursuant to Article 91(2)(b) to (e) of the Act and Article 4(a) and (b) of the Act (hereinafter referred as "**Extraordinary Scholarship**");
- c) **other scholarships**, which are in accordance with the Act and with the Scholarship Regulations of the CZU.

This Regulation further regulates the conditions for the granting of the Merit Scholarship and Extraordinary Scholarship at the FZU CZU Prague (hereinafter also referred to as the "Faculty" or "FZU").

a) Merit Scholarship

The Merit Scholarship is intended for full-time students of bachelor's and follow-up master's study programmes.

The Merit Scholarship can be granted by the Dean of FZP to FZP students for outstanding study results according to the criteria set out further in this regulation.

Amount and method of determination of the Merit Scholarship:

- The maximum amount of the Merit Scholarship is CZK 5,000/month. It can be granted to the maximum of 1.8% of the most successful students in the bachelor's and follow-up master's study programmes. At the same time, the grade point average of an individual student eligible for the Merit Scholarship must not exceed 1.40.
- The success rate of students is determined on the basis of the grade point average for the entire studies. The students' success rate is arranged in an ascending order based on grade point average. The grade point average is calculated as an arithmetic mean of grades in successfully completed subjects for the already closed semesters. If it is not possible to determine the 1.8% group of the most successful students because of an equal average of the grades, it is possible to proceed to a more detailed classification according to the success rate as follows:
 - a) arithmetic mean of grades including attempts assessed as Fail,
 - b) weighted average of grades including attempts assessed as Fail.
- If it is not possible to classify the students in detail according to the success rate, the Merit Scholarship will be granted to all students who achieve the study average at the

border of 1.8% of the most successful students. The assessment of the students' success rate is performed regularly after a properly completed academic year.

- For students who are eligible for the Merit Scholarship according to the above, the amount of the Merit Scholarship up to and including a grade point average of 1.20 is set at CZK 5,000/month, the amount of the merit scholarship for a grade point average of 1.21 to 1.40 is set at CZK 2,800/month.
- If the grades were not written in the UIS by the teacher in a due and timely manner, the student shall announce this fact to the vice-dean for the study and pedagogical activities well ahead of time to allow the issue to be resolved, however, no later than by the deadline for passing the course credits and examinations in the academic year determined by the CZU timetable.
- The student is obliged to enter in the UIS the valid bank account number to which the Scholarship is to be paid.

The following criteria and conditions have been set for obtaining the Merit Scholarship:

- The student has to obtain the full number of ECTS course credits, which is determined by the degree programme of the respective course of study, semester and year.
- The course credits and examinations from the winter semester subjects must be passed by the end of the examination period in the winter semester and examinations from the summer semester must be passed by the deadline for passing the course credits and examinations in an academic year determined by the CZU timetable. If the subject is passed in a period different from the period to which it has been determined, the student will not be eligible for the Scholarship.
- The Merit Scholarship is not granted if the degree programme is not completed (for example a repeated year, a subject rescheduled to the higher grade, completing the subject outside the semester in which it has been included according to the degree programme).
- Examinations taken within other degree programmes / subject areas are not recognised in the degree programme.
- Granting of the Merit Scholarship and parallel CZU Rector's Scholarship for talented foreign students is not possible.
- The Scholarship is evaluated according to the above-mentioned criteria in the case of bachelor's study for students of the 2nd year for the 1st and 2nd semesters, and for students in the 3rd year for the 1st to 4th semester of studies. In the case of a master's study for students of the 2nd year for the 1st to 2nd semester of studies.
- The Scholarship is paid in the case of a bachelor's study to students in the 2nd year between the 3rd and 4th semesters, and to students in the 3rd year during the 5th and 6th semesters. For students in the master's study, the Scholarship is paid to students in the 2nd year in the course of the 3rd to 4th semester of studies.
- In the case of students in the 1st year of a follow-up master's study for the 1st to 3rd year of a bachelor's study under the following conditions:
 - the student completed a bachelor's degree at FŽP in the previous academic year

and immediately enrolled in a follow-up master's program at FŽP

- The student must submit a general online application in the contact centre by the end of the previous academic year
- The Scholarship shall not be paid to graduates and during interruption of studies.
- If the conditions are met, the Merit Scholarship shall be paid for a maximum period of 9 months of the current academic year for the period of October-June.

The **Merit Scholarship** for talented students in the 1st year of the bachelor's degree programme at the FZU CZU Prague is governed by Rector's Directive No. 1/2023. The applicant shall send the diploma from the Olympiads listed in the Rector's Directive to the FZP Study Department by 30 April of the current academic year. The enrolled student shall submit a general application for the Merit Scholarship for talented students through the contact centre. The application shall be sent by 20 September of the current academic year.

b) Extraordinary Scholarship

The Extraordinary Scholarship may be awarded to students enrolled at the FZP in bachelor's and master's degree programmes, especially for the reasons specified in Article 4 of the Scholarship Regulations of the CZU Prague.

An extraordinary "Start-up" scholarship is only granted to students registered in the 1st year of full-time study programmes of the FZP taught in English. Applications must be submitted by 15 October of the current year via the contact centre at the UIS, following the instructions given at <https://www.fzp.czu.cz/en/r-9408-study/r-9496-information-for-students/r-15098-start-up-scholarship>. The specific number of granted scholarships is based on available resources of the faculty for the given academic year. The evaluation of applications is carried out by the FZP International Relations Department.

In order to receive the Extraordinary Scholarship, the following criteria and conditions have been set and must be met simultaneously:

- The student is duly enrolled in the winter semester of the current academic year.
- The student has started their participation in the winter semester.
- The student achieved outstanding study results in the previous degree of study.
- The student has not studied the same level of studies at any university in the Czech Republic and at the same time is not applying for a scholarship of a similar type at another university (e.g. Visegrad scholarship, government scholarship, etc.).
- The student submits the application via the Contact Centre at UIS and uploads a motivation letter.
- The student is obliged to enter in the UIS the valid bank account number to which the Scholarship is to be paid.

The decision to grant the Scholarship and the payment of the Scholarship are governed by the Scholarship Regulations of the CZU Prague.

This Regulation repeals Dean's Regulation No. 9/2023.

Approved by the Academic Senate of FZP on: September 26, 2024

prof. RNDr. Michael Komárek, Ph.D.

Dean