

Dean's Guideline No. 11/2025**Conditions for receiving Merit and Extraordinary Scholarships at the Faculty of Environmental Sciences of the Czech University of Life Sciences Prague**

Students at the Faculty of Environmental Sciences of the Czech University of Life Sciences Prague may receive the following scholarships in accordance with Act No. 111/1998 Coll., on higher education institutions and amendments and supplements to other acts (the Higher Education Act), as amended (hereinafter referred to as the 'Act') and the Scholarship Rules of the Czech University of Life Sciences Prague (hereinafter referred to as the 'Scholarship Rules'):

- a) the scholarship under Article 91(2)(a) of the Act for outstanding study results (hereinafter referred to as the '**Merit Scholarship**');
- b) the scholarship under Section 91(2)(b), (c), (e) and (f) of the Act (hereinafter referred to as the '**Extraordinary Scholarship**'),
- c) **other scholarships**, which are consistent with the Act and CZU's Scholarship Rules.

This guideline further regulates the conditions for granting Merit and Extraordinary Scholarships at the Faculty of Environmental Sciences (hereinafter referred to as the 'Faculty' or 'FZP') of the Czech University of Life Sciences Prague (hereinafter referred to as 'CZU'). When enrolling in a study programme, a student is required to provide a bank account number for the payment of the scholarships awarded to them by entering the account number in the university's electronic information system (hereinafter referred to as the 'CZU UIS'). Students are required to update the information in the CZU UIS without undue delay when changing their bank account number for payment of scholarships awarded to them. Scholarships are paid in cash to the students' bank accounts and, as a rule, in the Czech currency.

a) Merit Scholarship

The **Merit Scholarship** is intended for full-time students of bachelor's and follow-up master's study programmes.

The **Merit Scholarship** can be granted by the Dean of FZP to FZP students for outstanding study results according to the criteria set out below in this guideline.

Amount and method of determining the Merit Scholarship:

- The maximum Merit Scholarship amount is CZK 5,000 per month, and it is reserved for a maximum of 1.8% of the most successful students on the Bachelor's and follow-up Master's study programmes. At the same time, the grade point average of an individual student eligible for the Merit Scholarship must not exceed 1.40.
- The success rate of students is determined on the basis of the grade point average for the entire studies. The ranking of students by their respective success rates is compiled in an ascending order based on their grade point averages. The grade point average is calculated as an arithmetic mean of grades in successfully completed subjects for the already closed terms. If it is not possible to determine the 1.8% of the

most successful students because more students share the same grade point average, it is possible to proceed to a more detailed ranking according to the success rate as follows:

- a) arithmetic mean of grades including attempts assessed as Fail,
 - b) weighted average of grades including attempts assessed as Fail.
- If it is not possible to rank the students in detail by their success rates, the Merit Scholarship will be awarded to all students who achieve the study average at the threshold of the 1.8% most successful students. The assessment of the students' success rates is done regularly after a properly completed academic year.
 - For students who are eligible for the Merit Scholarship according to the above, the amount of the Merit Scholarship up to and including a grade score average of 1.20 is set at CZK 5000/month, the amount of the merit scholarship for a grade point average of 1.21 to 1.40 is set at CZK 2,800/month;
 - If the grades are not entered into CZU UIS by the teacher in a due and timely manner, the student concerned shall announce this to the Vice-Dean for Study and Educational Activities well ahead of time to allow the issue to be resolved, however, no later than by the deadline for passing the course credits and examinations in the academic year determined by CZU's timetable.
 - Students are required to enter into CZU UIS the valid bank account number to which the scholarship is to be paid.

The following criteria and conditions have been set for obtaining the Merit Scholarship:

- Students must obtain the full number of ECTS credits specified in the study plan for the relevant study programme, term and year.
- The course credits and examinations for winter term subjects must be obtained and passed, respectively, by the end of the examination period in the winter term and examinations for the summer term must be obtained and passed, respectively, by the deadline for obtaining and passing, respectively, the course credits and examinations in an academic year determined by the CZU timetable. If a credit is earned or an exam is passed in a different period than the one in which the course was covered, the student concerned is not eligible for a scholarship.
- No Merit Scholarship is granted if the study plan is not completed (for example if a student is forced to repeat a year, if they move a subject into a higher grade, if they complete a subject outside the term to which it was originally assigned under the respective study programme).
- Exams passed under other study programmes / in other subject areas are not recognised under the study plan.
- A single student may not be at once a beneficiary of the Merit Scholarship and CZU Rector's Scholarship for talented foreign students.
- Based on the aforementioned criteria, the claim to scholarship is assessed for the Bachelor's study programmes with regard to 2nd year students, taking into account the grades in study terms 1 and 2, and with regard to 3rd year students, taking into account

the students' grades in study terms 1 to 4. For Master's study programmes, it is assessed with regard to 2nd year students, taking into account their grades in terms 1 and 2 of the respective study.

- For 1st year students on a follow-up Master's programme, claims to scholarships are assessed taking into account years 1 to 3 of the Bachelor's study programme subject to the following conditions:
 - the student concerned graduated from a Bachelor's study programme at the Faculty of Environmental Sciences in the previous academic year and immediately enrolled in a follow-up Master's study programme at the Faculty of Environmental Sciences.
 - Students are required to submit a general application through the contact centre by the end of the previous academic year.
- For Bachelor's study programmes, the scholarship is paid to 2nd year students in the course of terms 3 and 4, and to 3rd year students in the course of terms 5 and 6. For students enrolled in Master's study programmes, the scholarship is paid to 2nd year students in the course of study terms 3 and 4.
- The scholarship is not paid to graduates and during the period of study interruption.
- If the conditions are met, the Merit Scholarship shall be paid for a maximum period of 9 months of the current academic year, i.e., during the October to June period.
- Students and graduates of Bachelor's or Master's study programmes who have passed the state final examination with a distinction may receive, at the recommendation of the committee and the proposal of the Dean:
 - (a) the Rector's Award, if they have achieved a grade point average of up to and including 1.20 for the entire course of study, scholarship of CZK 10,000. The scholarship is paid as a one-off lump sum.
 - (b) Dean's commendation if they have achieved a grade point average of up to and including 1.50 for the entire study; scholarship of CZK 5,000. The scholarship is paid as a one-off lump sum.

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b) Extraordinary Scholarship

The Extraordinary Scholarship may be awarded to students enrolled at the FZP in Bachelor's and Master's study programmes, especially on the grounds listed in Article 4 of the CZU Prague Scholarship Rules.

Students and graduates of Bachelor's or Master's study programmes who have passed the state final examination may receive at a recommendation of the committee and a proposal of the Dean of the faculty:

- a) the Rector's Award for an Outstanding Master's Thesis, the award of which is governed by Rector's Guideline No. 11/2011.
- b) the Dean's Award for an Outstanding Bachelor's Thesis, a scholarship of CZK 2,500, and the Dean's Award for an Outstanding Master's Thesis and a scholarship of CZK 3,000. The scholarship is paid as a one-off lump sum. The main selection criteria for the Dean's Award is the scientific nature of the thesis, original results and their

publication. The formal aspect of the thesis and other activities undertaken by the student concerned in research and development may also be taken into account.

Extraordinary Scholarship under Article 4(1)(o) of the Scholarship Rules for year 1 full-time students enrolled in a Bachelor's study programme who have met the selected admission criteria (successful participants of Olympiads as per Rector's Guideline No. 17/2012). By 30 April of the current academic year, the applicant shall upload into CZU UIS the relevant diplomas earned from the Olympiads listed in the Rector's Guideline as per the preceding sentence. The enrolled student shall submit a general application for the Extraordinary Scholarship for talented students through the contact centre. The application shall be sent by 20 September of the current academic year. The scholarship amount is:

- CZK 5,000 a month for the first place in the national round of the competition.
- CZK 4,000 a month for the second place in the national round of the competition.
- CZK 3,000 a month for the third place in the national round of the competition.
- CZK 1,000 for the first to third place in the regional round of the competition.

The extraordinary 'Start-up' Scholarship is only awarded to students enrolled in year one of their full-time study on study programmes at the Faculty of Environmental Sciences taught in English. Applications must be submitted by 15 October of the current year via the contact centre in the CZU UIS as per the instructions given at <https://czuvpraze.sharepoint.com/sites/SCZU-SPO-INF-SI-FZP/SitePages/en/scholarships.aspx>. The specific number of granted scholarships depends on the funds available to the faculty in the given academic year. The applications are evaluated by FZP's International Relations Department.

The following criteria and requirements have been set for the Extraordinary 'Star-up' Scholarship, and they all must be met at the same time:

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- The student is duly enrolled for the winter term of the current academic year.
- The student has started their participation in the classes in the winter term.
- The student achieved outstanding study results in their previous studies.
- The student has not studied the same level of studies at any university in the Czech Republic and at the same time is not applying for a similar type of scholarship at another university (e.g. Visegrad scholarship, government scholarship, etc.).
- Students submit the application via the Contact Centre in CZU UIS and uploads a motivation letter.
- The student is required to enter a valid Czech bank account number into the CZU UIS, to which the Scholarship amount will be paid.

The scholarship proceedings, including the decision to award a scholarship and the payment of the respective amounts, shall be governed by law and the Scholarship Rules. This guideline is made and enters into force on the date of its promulgation. This Guideline repeals Dean's Guideline No. 12/2024.

Approved by the Academic Senate of FZP on: September 24, 2025

prof. RNDr. Michael Komárek, Ph.D.
Dean