

## Dean's Regulation No 8/2025

### Conditions for the admission procedure to the master's degree programme Smart Sustainable Solutions for the academic year 2026/2027 at the Faculty of Environmental Sciences (FZP) CZU

#### 1 Announcement of the conditions of admission

In accordance with Sections 48 to 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments to Other Acts (Act on the Higher Education Institutions), as amended (hereinafter referred to as the "Act"), and in accordance with the Internal Regulations the Czech University of Life Sciences Prague (hereinafter referred to as "CZU"), the Dean of the Faculty of Environmental Sciences CZU announces the following conditions of the admission procedure for studying master's degree programme Smart Sustainable Solutions in combined form for the academic year 2026/2027 at the Faculty of Environmental Sciences CZU.

The essential condition for admission to the master's degree programme is successful completion of studies in any type of university study programme and successful completion of the entrance exam. In accordance with Sections 49 and 58, paragraphs 1 and 4 of the Act, the Faculty of Environmental Sciences CZU sets the following additional conditions:

- The Faculty of Environmental Sciences CZU will accept only applications submitted in electronic form. The electronic form is available at <https://is.czu.cz/prihlaska/>.
- The application to the Faculty of Environmental Sciences CZU may be submitted only after the application registration fee has been paid (see details below). The "application registration number," which the applicant will receive via email once the application is confirmed, must be used as the specific symbol of the payment.

<b>Fee:</b> CZK 850 <b>Bank name:</b> Česká spořitelna, a. s. <b>Account:</b> 500022222/0800 <b>IBAN:</b> CZ38 0800 0000 0005 0002 2222 <b>SWIFT:</b> GIBACZPX <b>Constant symbol:</b> 179 <b>Variable symbol:</b> 4275000125 <b>Specific symbol:</b> application reg. number	<b>Address of the International Relations Office of the Faculty of Environmental Sciences:</b> Czech University of Life Sciences Prague Faculty of Environmental Sciences International Relations Office Kamýcká 129 165 00 Praha – Suchbát
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The fee for the registration of an application can be paid by transfer to the above account number, or by online payment card via the payment gateway in the electronic application form. The fee is payable by the latest date of submission of the application for the relevant phase of the admission procedure. The fee is not refundable in any phase of the admission procedure.

When a payment sent for an application is not indicated as paid within 10 working days, the applicant should contact a coordinator of the FZP International Relations Office ([admission\\_fes@fzp.czu.cz](mailto:admission_fes@fzp.czu.cz)).

## 2 Organisation of the admission procedure

By this regulation, the first and second phases of the admission procedure to the master's degree programme Smart Sustainability Solutions for the academic year 2026/2027 at the Faculty of Environmental Sciences CZU are announced. If the determined maximum number of admitted applicants is not reached (see Annex 1), the Dean of the Faculty of Environmental Sciences CZU may decide to open additional phases of the admission.

### 2.1 Schedule of admission procedure

#### First phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>15 September 2025 – 15 January 2026</b>
Online test of academic prerequisites	<b>27 January 2026</b>
Results of the first round of the admission procedure	<b>by 10 February 2026</b>
Interviews with selected applicants	<b>11 February – 27 March 2026</b>
Meeting of the main Admission Committee and announcement of the results of the first phase of the admission procedure	<b>by 31 March 2026</b>

#### Second phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>16 January 2026 – 31 March 2026</b>
Online test of academic prerequisites	<b>9 April 2026</b>
Results of the first round of the admission procedure	<b>by 23 April 2026</b>
Interviews with selected applicants	<b>24 April – 27 May 2026</b>
Meeting of the main Admission Committee and announcement of the results of the second phase of the admission procedure	<b>by 31 May 2026</b>

### 2.2 Documents to be submitted

The applicants are to submit the following documents for the admission procedure:

- University diploma; applicants who will complete their university degree after the application submission deadline, but no later than the end of September 2026, will submit a confirmation of their studies from the university;
- List of all grades obtained during the university studies (Transcript of records);
- Cover letter (in English) – one page;
- CV in English.

These documents form part of the application and must be uploaded via the web portal <http://is.czu.cz/prihlaska> before submitting the application.



### 3 Evaluation of the admission procedure

Only applications that meet the formal requirements (without obvious defects, complete, and paid for) and submitted by the deadline for the relevant phase of the admission procedure will be evaluated (see point Chyba! Nenalezen zdroj odkazů.). The admission process is divided into two rounds at each phase.

#### 3.1 First round – online test of academic prerequisites

In the first round of the admission procedure, an assessment is carried out based on an online test of academic prerequisites and the relevance of previous education.

The online test of academic prerequisites will take place in the **Moodle** environment, and it is possible to score 0–100 points. The test will focus on verifying knowledge in the field of **environmental science fundamentals, sustainability principles, digitization, and modern technologies (e.g., IoT)**. Further information about the test will be sent to applicants in an invitation via the web portal <https://is.czu.cz/prihlaska/>. In the online test of academic prerequisites, it is possible to score 0–100 points.

The relevance of previous education and other study prerequisites will be assessed on the basis of the documents specified in point 2.2. In particular, the following will be evaluated:

- the relevance of the completed study program,
- the number of credits obtained in selected subjects,
- the grades achieved during previous university studies.

Based on these criteria, applicants can receive 0–100 points. The result of the first round of the admission procedure will be a descending ranking of applicants based on the total number of points awarded.

The admission committee will set a threshold for advancement to the second round of the admission procedure.

The results of the first round of the admission procedure will be sent to applicants via the web portal <https://is.czu.cz/prihlaska/>.

##### 3.1.1 Waiver of the first round of the admission procedure

Applicants for a master's degree program who have completed a bachelor's degree program at the Faculty of Environmental Sciences CZU or are in their final year of a bachelor's degree program at the Faculty of Environmental Sciences CZU are deemed to have acquired sufficient knowledge and to have sufficient academic qualifications to proceed directly to the second round of the admission procedure. Applicants referred to in the previous sentence may be waived from the first round of the admission procedure if they meet the following conditions:

- a) In the academic year 2025/2026, they are enrolled in the third year of their bachelor's studies at the Faculty of Environmental Sciences CZU or have completed their bachelor's studies at the Faculty of Environmental Sciences CZU in the academic years 2024/2025 or 2023/2024. This

fact will be verified by the International Relations Office through the University Information System. Proof of the relevant diploma is a condition for enrollment.

- b) The student submitted a request to waive the online academic prerequisites test no later than 3 days before it was held.

Applicants for a master's degree program who have completed a bachelor's degree program at the International Hellenic University of Thessaloniki (hereinafter referred to as "IHU") or are in their final year of a bachelor's degree program at IHU in the field of Industrial Engineering and Management, Environmental Engineering, or Information and Electronic Engineering, are deemed to have acquired sufficient knowledge and have sufficient academic qualifications to proceed directly to the second round of the admission procedure. Applicants referred to in the previous sentence may be exempted from the first stage of the admission procedure if they meet the following conditions:

- a) In the academic year 2025/2026, they are enrolled in the final year of a bachelor's degree program at IHU or have completed a bachelor's degree program at IHU in the above-mentioned fields in the academic years 2024/2025 or 2023/2024. This will be verified by the International Relations Office of the Faculty of Environmental Sciences CZU. Proof of the relevant diploma is a condition of enrollment.
- b) The student submitted a request for exemption from the online test of academic prerequisites no later than 3 days before it was held.
- c)

### 3.2 Second round – online interview

Applicants who will advance to the second round of the admission procedure will undergo an online interview in English. Applicants will be informed about the date and the method of the interview after the announcement of the results of the first round of the admission procedure via the web portal <https://is.czu.cz/prihlaska/>.

The interview is focused on the verification of English language skills, motivation to study, study prerequisites, basic knowledge of the chosen programme, and an overview of knowledge about the Czech environment and studies at the CZU. For the online interview, 0-30 points can be awarded. A minimum of 23 points is required for admission. The result of the second round of the admission procedure will be a descending ranking of applicants based on the points awarded for the online interview. Based on the results of the online interviews, the admission committee will set a point threshold for successful completion of the entrance examination. The maximum number of admitted applicants is given in Annex 1.

The proposal for admission to study based on the results of the second round of the admission procedure is determined by the main Admission Committee. The final results of the admission procedure will be made available to applicants via the web portal <https://is.czu.cz/prihlaska/>.



## 4 Once admitted

### 4.1 Decision on admission to study

The Admissions Committee proposes admission based on the fulfilment of all formal conditions and the result of the entrance examination. Applicants who are admitted to study will be required to pay the tuition fee and provide the following documents proving their completed education:

Applicants who have completed studies at a foreign university are to submit

- document proving the completion of higher education, in Czech or English, meeting the conditions specified in Section 48, paragraph 5, letter a) and b) of the Act,
- a valid assessment result of foreign education in accordance with Section 48, paragraph 5, letter c) of the Act, as amended, as part of the admission procedure issued by the CZU for the academic year 2026/2027. Instructions will be sent along with the admission notification

Applicants who have completed studies at a university in the Czech Republic are to submit

- document proving the completion of higher education in Czech, meeting the conditions specified in Section 48, paragraph 1 of the Act.

After the verification of the above conditions (previous studies in accordance with § 48 of the Act) and after payment of the tuition fee (with the exception of applicants whose study costs will be funded by a project according to point 5), applicants will be sent a decision on admission via the web portal <https://is.czu.cz/prihlaska/> or will be invited to collect the decision on admission in person.

### 4.2 Enrolment for the programme

Details of the enrolment process and the required documents will be sent to admitted applicants in advance via the portal <https://is.czu.cz/prihlaska/>. The enrolment schedule of accepted applicants is regulated in Annex 2.

## 5 Tuition fee

The amount of the tuition fee for one academic year is specified in Annex 3 to this Regulation. After the enrolment, the fee cannot be refunded. The amount of the fee is set by this Regulation for the academic year 2026/2027 academic year; for subsequent academic years, the amount of the fee may be adjusted.

The costs of study for some students are funded by the project Knowledge Alliances 101140050 – ECOLUTION – ERASMUS-EDU-2023-PI-ALL-INNO. The selection of funded students is part of the admission process. In accordance with the objectives of the project and taking into account budgetary constraints, the proportion of funded students from third countries must not exceed 10% of the total number of students.

This restriction applies exclusively to eligibility for financial support and does not affect academic admission or participation in the program. All applicants, regardless of nationality, will be evaluated equally based on academic criteria and the quality of their application.

Approved by the Academic Senate of FZP on 15 September 2025.



prof. RNDr. Michael Komárek, Ph.D.

Dean



**Annexes:**

- 1) Maximum number of admitted applicants
- 2) Instructions for enrolment
- 3) Fees for the study programme Smart Sustainability Solutions

## Annex 1

### The maximum number of applicants admitted to study for the academic year 2026/2027

Self-payers	Scholarship holders	
All countries	EU + EEA + countries with active EU candidate status (Albania, Bosnia and Herzegovina, Montenegro, Georgia, Kosovo, Moldova, Northern Macedonia, Serbia, Ukraine)	Third countries
10	36	4

## Annex 2

### Instructions for enrolment in bachelor's and master's degree programmes taught in English for the academic year 2026/2027

The Dean of the Faculty of Environment of CZU specifies the conditions for enrolment for newly admitted students in the first year of the master's degree programme Smart Sustainable Solution for the academic year 2026/2027.

#### Important deadlines

Enrolment to study	by 31 October 2026
Tuition fee payment for studies in English	by 31 August 2026

## Annex 3

### Annual tuition fee for the Smart Sustainability Solutions programme for the academic year 2026/2027

Self-payers	Scholarship holders	
All countries	EU + EEA + countries with active EU candidate status (Albania, Bosnia and Herzegovina, Montenegro, Georgia, Kosovo, Moldova, Northern Macedonia, Serbia, Ukraine)	Third countries
100 000 CZK	0 CZK	0 CZK

