

## **Dean's Regulation No. 5/2025**

### **Conditions for the admission procedure to bachelor's and master's degree programmes taught in English in full-time study for the Academic year 2026/2027 at the Faculty of Environmental Sciences of the Czech University of Life Sciences Prague**

#### **Part A**

### **Conditions of the admission procedure for bachelor's degree programmes taught in English in full-time study for the Academic year 2026/2027 at the Faculty of Environmental Sciences of the Czech University of Life Sciences Prague**

#### **1 Announcement of the conditions of admissions**

In accordance with Sections 48 to 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on the Higher Education Institutions), as amended (hereinafter referred to as the "Act"), and in accordance with Internal Regulations the Czech University of Life Sciences Prague (hereinafter referred to as "CZU"), the Dean of the Faculty of Environmental Sciences CZU announces the following conditions of the admission procedure for studying bachelor's degree programmes taught in English in full-time form of study for the academic year 2026/2027 (hereinafter referred to as the "Admission Procedure").

The essential condition for admission to study in the bachelor's degree programme is, in accordance with Section 48 of the Act, a successfully completed secondary education study programme and successful completion of the General Academic Prerequisites test (GAP test). In accordance with Sections 49 and 58, paragraphs 1 and 4 of the Act, the Faculty of Environmental Sciences CZU establishes the following additional conditions:

- The Faculty of Environmental Sciences CZU will accept only applications submitted in electronic form. The electronic form is available at <https://is.czu.cz/prihlaska/>.
- The application to the Faculty of Environmental Sciences CZU may be submitted only after the application registration fee has been paid (see details below). The "application registration number," which the applicant will receive via email once the application is confirmed, must be used as the specific symbol of the payment.

<b>Fee:</b> CZK 850 <b>Bank name:</b> Česká spořitelna, a. s. <b>Account:</b> 500022222/0800 <b>IBAN:</b> CZ38 0800 0000 0005 0002 2222 <b>SWIFT:</b> GIBACZPX <b>Constant symbol:</b> 179 <b>Variable symbol:</b> 4275000125 <b>Specific symbol:</b> application reg. number	<b>Address of the International Relations Office of the Faculty of Environmental Sciences:</b> Czech University of Life Sciences Prague Faculty of Environmental Sciences International Relations Office Kamýcká 129 165 00 Praha – Suchdol
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The fee for the registration of an application can be paid by transfer to the above mentioned account number, or by online payment card via the payment gateway in the electronic application form. The fee is payable by the last date of the submission of the application for the relevant phase of the Admission procedure. The fee is not refundable in any phase of the Admission procedure.

When a payment sent for an application is not indicated as paid within ten working days, the applicant should contact a coordinator of the FZP International Relations Office ([admission\\_fes@fzp.czu.cz](mailto:admission_fes@fzp.czu.cz)).

## 2 Organisation of the Admission procedure

By this regulation, the first and second phases of the Admission procedure are announced. If the determined maximum number of admitted applicants is not reached in individual programmes (see Annex 1), the Dean of the Faculty of Environmental Sciences CZU may decide to open additional phases of the Admission procedure for selected bachelor's degree programmes.

### 2.1 Schedule of Admission procedure

#### First phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>15 September 2025 - 15 January 2026</b>
Meeting of the main Admission Committee and announcement of the results of the first phase of the admission procedure	by <b>6 March 2026</b>

#### Second phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>16 January 2026 – 31 March 2026</b>
Meeting of the main Admission Committee and announcement of the results of the second phase of the admission procedure	by <b>26 May 2026</b>

### 2.2 Documents to be submitted

The applicants are to submit the following documents for the admission procedure:

- High school diploma or certificate; applicants who will complete their high school education after the application submission deadline, but no later than September 2026, will submit a confirmation from their high school with the expected date of completion of the studies.
- The result of the GAP test taken within two years prior to the commencement of this Admission procedure (the result of the GAP test taken during the Admission procedure is not provided by the applicant; see point 2.3 for more details).

These documents form part of the application and must be uploaded through <http://is.czu.cz/prihlaska> (hereinafter referred to as the “e-application form”) before submitting the application.

### 2.3 General Academic Prerequisites test (GAP test)

The GAP test is ensured by SCIO (<https://www.scioexams.com/general-academic-prerequisites>). The GAP test is subject to a fee according to the current price list, which applicants pay to SCIO. After registering for the GAP test, applicants will be contacted by SCIO representatives to clarify the conditions for participation in the GAP test. After the GAP test has been evaluated, SCIO will forward the test results to the applicants and to the International Relations Office of the Faculty of Environmental Sciences CZU. Applicants do not submit the results of the GAP test, which they take as part of the current Admission procedure to the Faculty of Environmental Sciences CZU, themselves.

If an applicant has already passed the GAP test within two years prior to the Admission procedure and wishes to use the result of the test in this Admission procedure, they shall upload the official result of the previous GAP test as one of the documents to the e-application. The result of this test will be taken into account in the Admission procedure. If the applicant also registers for the GAP test at the relevant phase of this Admission procedure, the better of the two GAP test results will be taken into account.

## 3 Evaluation of the Admission procedure

**Only applications that meet the formal requirements and that are submitted by the deadline according to the timetable for the relevant phase of the admission procedure will be evaluated (see point 2.1).**

The result of the first phase of the Admission procedure will be based on the score awarded for the GAP test [0-100 points]. Based on the results of the examination, the Admissions Committee will set a score threshold for passing the examination.

The maximum numbers of admitted applicants are given in Annex 1.

- The proposal for admission to study based on the results of the GAP test is determined by the main Admissions Committee. The results of the Admission procedure will be made available to applicants via the web portal <https://is.czu.cz/prihlaska/>.

## 4 Once admitted

### 4.1 Decision on admission to study

The Admissions Committee proposes admission based on the fulfilment of all formal conditions and the result of the entrance examination. Applicants who are admitted to study will be required to pay the tuition fee and provide the following documents proving their completed education:

Applicants who have completed studies at a **foreign high school** are to submit

- Document proving the completion of secondary education, in Czech or English, complying with the conditions specified in Section 48(4) of the Act.

Applicants who have completed studies at a **high school in the Czech Republic** are to submit

- Document proving the completion of secondary education in Czech, complying with the conditions specified in Section 48(1) of the Act.

After the verification of the above conditions and the payment of the tuition fee, applicants will be sent a decision on admission to the contact address provided in the application form, or will be invited to collect the decision on admission in person.

## 4.2 Tuition fee

The tuition fee for studies in the current academic year is set in the Dean's regulation on the tuition fee. After the enrolment, the fee cannot be refunded. The amount of the fee may be adjusted for subsequent academic years by a regulation of the Dean of the Faculty of Environmental Sciences CZU.

## 4.3 Enrolment for the programme

Details of the enrolment process and the required documents will be sent to admitted applicants in advance via the portal <https://is.czu.cz/prihlaska/>. The enrolment schedule of accepted applicants is regulated in Annex 2.

## Part B

# Conditions of the admission procedure for master's degree programmes taught in English in full-time study for the Academic year 2026/2027 at the Faculty of Environmental Sciences of the Czech University of Life Sciences Prague

## 1 Announcement of the Conditions of Admission

In accordance with Sections 48 to 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on the Higher Education Institutions), as amended (hereinafter referred to as the "Act"), and in accordance with Internal Regulations the Czech University of Life Sciences Prague (hereinafter referred to as "CZU"), the Dean of the Faculty of Environmental Sciences CZU announces the following conditions of the admission procedure for studying master's degree programmes taught in English in full-time form of study for the academic year 2026/2027 (hereinafter referred to as the "Admission Procedure").

The essential condition for admission to study in the master's degree programme is, in accordance with Section 48 of the Act, successful completion of any type of higher education. In accordance with Sections 49 and 58, paragraphs 1 and 4 of the Act, the Faculty of Environmental Sciences CZU establishes the following additional conditions:

- The Faculty of Environmental Sciences CZU will accept only applications submitted in electronic form. The electronic form is available at <https://is.czu.cz/prihlaska/>.
- The application to the Faculty of Environmental Sciences CZU may be submitted only after the application registration fee has been paid (see details below). The "application registration number," which the applicant will receive via email once the application is confirmed, must be used as the specific symbol of the payment.

<b>Fee:</b> CZK 850 <b>Bank name:</b> Česká spořitelna, a. s. <b>Account:</b> 500022222/0800 <b>IBAN:</b> CZ38 0800 0000 0005 0002 2222 <b>SWIFT:</b> GIBACZPX <b>Constant symbol:</b> 179 <b>Variable symbol:</b> 4275000125 <b>Specific symbol:</b> application reg. number	<b>Address of the International Relations Office of the Faculty of Environmental Sciences:</b> Czech University of Life Sciences Prague Faculty of Environmental Sciences International Relations Office Kamýcká 129 165 00 Praha – Suchdol
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The fee for the registration of an application can be paid by transfer to the above mentioned account number, or by online payment card via the payment gateway in the electronic application form. The fee is payable by the last date of the submission of the application for the relevant phase of the Admission procedure. The fee is not refundable in any phase of the Admission procedure.

When a payment sent for an application is not indicated as paid within ten working days, the applicant should contact a coordinator of the FZP International Relations Office ([admission\\_fes@fzp.czu.cz](mailto:admission_fes@fzp.czu.cz)).

## 2 Organisation of the Admission procedure

By this regulation, the first and second phases of the Admission procedure are announced. If the determined maximum number of admitted applicants is not reached in individual programmes (see Annex 1), the Dean may decide to open additional phases of the Admission procedure for selected programmes. The Admission procedure consists of two rounds within each phase. The points obtained in the individual rounds of the Admission procedure are not added together.

### 2.1 Schedule of the admission procedure

#### First phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>15 September 2025 – 15 January 2026</b>
Online test of academic prerequisites	<b>27 January 2026</b>
Results of the first round of the admission procedure	by <b>10 February 2026</b>
Interviews with selected applicants	<b>11 February – 27 March 2026</b>
Meeting of the main Admission Committee and announcement of the results of the first phase of the admission procedure	by <b>31 March 2026</b>

#### Second phase

Deadline for submitting applications, together with the required documents and payment of the application fee	<b>16 January 2026 – 31 March 2026</b>
Online test of academic prerequisites	<b>9 April 2026</b>
Results of the first round of the admission procedure	by <b>23 April 2026</b>
Interviews with selected applicants	<b>24 April – 27 May 2026</b>
Meeting of the main Admission Committee and announcement of the results of the second phase of the admission procedure	by <b>31 May 2026</b>

### 2.2 Documents to be submitted

The applicants are to submit the following documents for the Admission procedure:

- University diploma; applicants who will complete their university degree after the application submission deadline, but no later than the end of September 2026, will submit a confirmation of their studies from the university
- List of all grades obtained during the university studies (Transcript of records).
- Cover letter (in English) – one page

- CV in English

These documents form part of the application and must be uploaded through <http://is.czu.cz/prihlaska> before submitting the application.

### **3 Evaluation of the Admission procedure**

**Only applications that meet the formal requirements (without obvious defects, complete, and paid for) and submitted by the deadline according to the timetable for the relevant phase of the Admission procedure will be evaluated (see point 2.1).**

#### **3.1 First round – online test of academic prerequisites**

In the first round of the admission procedure, an assessment is carried out based on an online test of academic prerequisites in relation to the relevant study programme. Information about the content and the form of the test will be sent to the applicants in the invitation via the web portal <https://is.czu.cz/prihlaska/>.

The result of the first round of the Admission procedure will be a descending ranking of applicants based on the points awarded for the online test of academic prerequisites [0-100 points]. Based on the results of the online test, the admissions committee will set a point threshold for advancement to the second round of the Admission procedure.

The results of the first round of the Admission procedure will be sent to applicants via the web portal <https://is.czu.cz/prihlaska/>.

##### **3.1.1 Waiver of the first stage of the Admission procedure**

Applicants for a master's degree program who have completed a bachelor's degree program at the Faculty of Environmental Sciences CZU or are in their final year of a bachelor's degree program at the Faculty of Environmental Sciences CZU are deemed to have acquired sufficient knowledge and to have sufficient academic qualifications for admission to the program. Applicants referred to in the previous sentence may be waived from the first round of the Admission procedure if they meet the following conditions:

- a) In the academic year 2025/2026, they are enrolled in the third year of their bachelor's studies at the Faculty of Environmental Sciences CZU or have completed their bachelor's studies at the Faculty of Environmental Sciences CZU in the academic years 2024/2025 or 2023/2024. This fact will be verified by the International Relations office through the University Information System. The relevant diploma is a condition for enrollment.
- b) The student submitted a request to waive the online academic prerequisites test.

If the online test of academic prerequisites is waived, the applicant proceeds directly to the second round of the Admission procedure.

#### **3.2 Second round – online interview**

Applicants who will advance to the second round of the Admission procedure will undergo an online interview in English. Applicants will be informed about the date and the method of the interview after the announcement of the results of the first round of the Admission procedure via the web portal <https://is.czu.cz/prihlaska/>.

The interview is focused on the verification of English language skills, motivation to study, study prerequisites, basic knowledge of the chosen programme, and an overview of knowledge about the Czech environment and studies at the CZU. For the online interview, 0-30 points can be awarded. A minimum of 23 points is required for admission. The result of the second round of the Admission procedure will be a descending ranking of applicants based on the points awarded for the online interview. Based on the results of the online interviews, the admission committee will set a point threshold for successful completion of the entrance examination. The maximum number of admitted applicants is given in Annex 1.

The proposal for admission to study based on the results of the second round of the Admission procedure is determined by the main Admission Committee. The final results of the Admission procedure will be made available to applicants via the web portal <https://is.czu.cz/prihlaska/>.

## 4 Once admitted

### 4.1 Decision on admission to study

The Admissions Committee proposes admission based on the fulfilment of all formal conditions and the result of the entrance examination. Applicants who are admitted to study will be required to pay the tuition fee and provide the following documents proving their completed education:

Applicants who have completed studies at a foreign university are to submit

- Document proving the completion of higher education, in Czech or English, complying with the conditions specified in Section 48(5) of the Act.

Applicants who have completed studies at a university in the Czech Republic are to submit

- Document proving the completion of secondary education in Czech, complying with the conditions specified in Section 48(1) of the Act.

After verification of the above conditions and the payment of the tuition fee, applicants will be sent a decision on admission to the contact address provided in the application form, or will be invited to collect the decision on admission in person.

### 4.2 Tuition fee



The tuition fee for studies in the current academic year is set in the Dean's regulation on the tuition fee. After the enrolment, the fee cannot be refunded. The amount of the fee may be adjusted for subsequent academic years by a regulation of the Dean of the Faculty of Environmental Sciences CZU.



### 4.3 Enrolment for the programme

Details of the enrolment process and the required documents will be sent to admitted applicants in advance via the portal <https://is.czu.cz/prihlaska/>. The enrolment schedule of accepted applicants is regulated in Annex 2.

Approved by the Academic Senate of FZP on 23 May 2025.



prof. RNDr. Michael Komárek, Ph.D.  
dean

#### Annexes:

- 1) Maximum number of admitted applicants
- 2) Instructions for enrolment

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-3-

## Annex 1

### Maximum number of applicants admitted to study for the Academic year 2026/2027

Study programme	Type of study	Form of study	Maximum number of applicants admitted for the academic year 2026/2027
Environmental Engineering (BEE)	Bachelor	full-time	60
Environmental Data Science (BEDS)	Bachelor	full-time	60
Environmental Geosciences (EGS)	Master	full-time	30
Environmental Modelling (ENVVA)	Master	full-time	40
Landscape Planning (LPA)	Master	full-time	40
Nature Conservation (NCO)	Master	full-time	40

## Annex 2

### **Instructions for enrolment in Bachelor's and Master's degree programmes taught in English in full-time study for the Academic year 2026/2027**

The Dean of the Faculty of Environmental Sciences specifies the conditions for prospective first-year students who are going to enrol for study in bachelor's and master's degree programmes taught in English in the academic year 2026/2027 at the Faculty of Environmental Sciences CZU.

#### **Important deadlines**

These deadlines apply to all bachelor's and master's degree programmes taught in English at the Faculty of Environmental Sciences CZU.

<b>In-person enrolment for each programme</b>	24 September 2026
<b>Tuition fee payment for studies in English</b>	by 31 August 2026
<b>Document submission deadline for the Internal Foreign Education Evaluation within Admissions</b>	by 25 November 2026

#### **Additional options of enrolment to study**

Applicants admitted to a master's programme taught in English, who are currently completing a bachelor's degree programme at the Faculty of Environmental Sciences CZU, will also be allowed to enrol between 30 June and 1 July 2026.

Newly admitted applicants who are going to enrol in bachelor's and master's degree programmes taught in English in the academic year 2026/2027 are granted the option to enrol in the study later than during the standard enrolment day. Admitted applicants always enrol through the Study Administration Office of the Faculty of Environmental Sciences CZU in cooperation with the International Relations Office of the Faculty of Environmental Sciences CZU, without the option of dividing up or changing the course of the prescribed study plans. An individual study plan is granted for exceptional and justified cases.

Additional individual enrolment is possible in two periods:

- 1) from 24 September 2026 to 15 October 2026
- 2) from 25 January 2027 to 11 February 2027

In the period from 16 October 2026 to 24 January 2027, it is not possible to enrol in the study.

Students enrolled during the first enrolment period will have the option to study for the winter and summer semesters of the academic year 2026/2027. These students will follow the obligations set out in the CZU Study and Examination Rules.

Students enrolled during the second enrolment period will have the option to study only for the summer semester of the academic year 2026/2027. In the next academic year, these students will be recommended to submit a request to the Dean of the Faculty of Environmental Sciences CZU to repeat the whole year and study courses not completed during the first year of study, according to the CZU Study and Examination Rules.

Before enrolling in a study program, applicants do not have access to teaching materials in the University Information System or other CZU teaching channels. Unenrolled applicants are also not eligible for scholarships intended for CZU students.