



DEAN'S REGULATION No. 8/2020
**Conditions for Granting Merit Scholarships and Extraordinary Scholarships at the
Faculty of Environmental Sciences CZU Prague**

In compliance with the law, the FES students can be granted the following scholarships:

- a) A scholarship pursuant to Art. 91 Par. 2 Letter a) of the Act, for outstanding study results (hereinafter "**merit scholarship**");
- b) A scholarship pursuant to Art. 91 Par. 2 Letter b) to e) of the Act and Par. 4 Letter a) and b) of the Act (hereinafter "**extraordinary scholarship**");
- c) **Other scholarships** in accordance with the law and the Scholarship Rules of the CZU Prague

This Regulation further adjusts conditions for granting merit and extraordinary scholarships at the Faculty of Environmental Sciences CZU Prague (hereinafter "faculty" or "FES").

a) Merit scholarship

The **merit scholarship** is intended for full-time students of bachelor's and master's study programmes.

The **merit scholarship** can be granted by the FES Dean to the FES students for outstanding study results according to criteria annually laid down by the faculty management.

The amount of the merit scholarship and its determination method:

- The maximum amount of the merit scholarship is 4,600 CZK/month. It can be granted to the maximum of 1,8 % of the most successful students in the bachelor's and master's study programmes. The study average of students entitled to the merit scholarship must not be higher than 1,40;
- The students' success rate is determined by the study average. The students' success rate is arranged in an ascending order based on the study average. The study average is calculated as an arithmetic mean of grades in successfully completed courses for the already closed semesters. If it is impossible to clearly determine the group of 1,8 % of the most successful students because of an equal average of the grades, it is possible to proceed to a more detailed classification according to the success rate as follows:
 - a) Arithmetic mean of grades including attempts assessed as Fail,
 - b) Weighted average of grades including attempts assessed as Fail;
- If it is not possible to classify the students in detail according to the success rate, the scholarship will be granted to all students who achieved the study average on the border of 1,8 % of the most successful students. The assessment of the students' success rate is performed regularly in each semester of the academic year;
- Regarding students entitled to merit scholarship according to the mentioned classification, the scholarship for the study average up to 1,20 including amounts to 4,600 CZK/month, the scholarship for the study average from 1,21 to 1,40 including amounts to 2,300 CZK/month;
- If the grades have not been written in the UIS on time or correctly, the student will announce this fact to the Vice-dean for Teaching and Learning no later than by the end of the examination period in the winter semester or, in case of the summer semester, by the deadline for passing the course credits and examinations in the academic year determined by the CZU Academic Calendar.



The following criteria and conditions have been approved for granting a merit scholarship:

- The scholarship will be paid out for the maximum period of nine months in the relevant academic year (WS five months, SS four months);
- The student must obtain all of ECTS course credits determined by the study plan of the relevant study programme and year of study;
- The course credits and examinations from the winter semester courses must be passed by the end of the examination period in the winter semester and examinations from the summer semester must be passed by the deadline for passing the course credits and examinations in an academic year determined by the CZU Academic Calendar. If the course is passed in a period different from the period to which it has been determined in the study plan, the student will not be entitled to the scholarship;
- The merit scholarship is not granted if the study plan is not fulfilled (for example a repeated grade, a course rescheduled to a higher grade, completing the course outside the semester in which it has been included according to the study plan or in case of study according to an individual study plan);
- Examinations taken within other degree programmes/subject areas are not recognized in the study plan;
- Granting a merit scholarship and parallel CZU Rector's Scholarship for talented international students is not possible;
- The scholarship will not be granted in case of following an individual study plan;
- The scholarship is paid for the 1st – 5th semester of the bachelor's degree programmes and the 1st – 3rd semester of the master's study programmes; the scholarship is not paid to the graduates and during interruption of the study;
- If the requirements are satisfied, the merit scholarship is paid for the period of October – February and March – June;

The **merit scholarship** for talented students in the 1st year of the bachelor's degree programmes at the FES CZU Prague is governed by the Rector's Directive No. 17/2012.

b) Extraordinary scholarship

An extraordinary scholarship can be granted to students enrolled at the CZU Prague in the bachelor's and master's degree programmes mainly for the reasons set out in the Article 4 of the Scholarship Rules of the CZU Prague.

An extraordinary "Start-up" scholarship is only granted to students registered in the 1st year of full-time study programmes of the FES taught in English. Application must be submitted by October 15 of the given academic year through the International Relations Office of the FES according to instructions provided at www.fzp.czu.cz/en/ in the section of the International Relations. The particular number of granted scholarships is based on available resources of the faculty for the given academic year. The granting of an extraordinary "Start-up" scholarship is conditioned by timely submission of an application and compliance with all the conditions set out below. The applications are evaluated by the International Relations Office.



The following approved criteria and conditions for granting an extraordinary scholarship has to be fulfilled completely:

- The student is duly registered in the current academic year;
- The student achieved outstanding study results in the previous study;
- The student is in financial difficulty related to the start of study at the FES in the given academic year and supports this fact in the application (e.g. by submitting the account statement, list of expenses);
- The student has not studied the same degree of study and does not apply for any similar scholarship at another university in the Czech Republic;
- The student does not receive any other scholarship;
- The student presents documents specified at www.fzp.czu.cz/en/
- The student has a Czech bank account, which is entered in the UIS.
- The student is obliged to set in the UIS a valid bank account number to which the scholarship will be paid. The scholarships are transferred to the students' bank accounts by the tenth day in the following month after the respective payment period. The decision to grant a scholarship and the payment are governed by the Administrative Code of CZU Prague.

The previous Dean's Regulation No. 4/2019 is hereby cancelled.

Approved by the Academic Senate of the FES on September 22, 2020

prof. RNDr. Vladimír Bejček, CSc.
Dean